



# The West Boylston Water District

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**Meeting Date and Time:** Monday December 15, 2025; 5:00pm

**Members Present:** Stanley Szczurko Jr., Robert Bryngelson, Jr., Michael Mard, Stephen Muscente

**Also Present:** Michael Coveney, Heather Isaacs, Michael Ohl

Mr. Szczurko called the meeting to order at 5:04 and notified the participants that the meeting would be audio recorded.

## **ITEM 1: TREASURER'S REPORT**

Heather Isaacs presented the Water Use Charges, Profit and Loss, Balance Sheet and Aged Receivable reports through November 2025. Mrs. Isaacs noted that depreciation entries were pending for January. No further questions.

Mr. Muscente motioned to provide a \$3000.00 end of year bonus for Superintendent Michael Coveney as well \$25 gift cards and (2) extra paid days off for the remaining staff; Mr. Bryngelson seconded the motion, all voted in favor; motion carried.

**ITEM 2: SUPERINTENDENT'S REPORT** No further question or comments on any item. See attached.

## **ITEM 3: OLD BUSINESS-**

**Pleasant Valley filtration plant and DeP Sanitary Survey Discussions-** Mr. Ohl notified the Board that funding request for one grant was officially submitted. Mr. Muscente questioned how long it may take to receive word on acceptance; Mr. Ohl thinks the funding will be awarded in January.

Mr. Ohl notified the Board that no draft of the Administrative Consent Order from Mass DeP has been received yet, but he would be looking for language that implies removing a water source and other issues from the latest Sanitary Survey. One of these items may be tank issues. Mr. Coveney noted that one tank was recently rehabilitated and all tanks are on a five-year maintenance schedule where they are thoroughly inspected and the bottom sediment is removed. Phone call with DeP notes that staff with limited experience are looking for recommendations made from these companies be taken as requirements; Mr. Coveney questioned the reasoning, noting that the companies making the recommendations stand to benefit financially. Discussion regarding existing maintenance schedule and lack of precise content of reporting lead to Mr. Coveney recommending a third inspection be done by the builder of the tanks. Mr. Coveney also confirmed per Mr. Szczurko's question that water quality sampling did not indicate biofilm presence, which some of the vague reporting is confusing for staining. Mr. Ohl outlined an aggressive timeframe for inspections to be done and minor upgrades to the tanks be completed and the building of a treatment plant initiated.

**Bowen/Franklin Sts. Water Main Replacement-** Mr. Ohl presented a contract for engineering costs for the replacement of the water main on Bowen, Prospect (partial) and Franklin (partial) streets for \$122,000.00. Mr. Mard questioned whether soil condition would affect costs; Mr. Ohl ensured that soil probes are included in the cost; Mr. Coveney anticipates minimal ledge and ground water, and the testing would affect the design. Mr. Ohl noted that final costs for planning were pending. The Board will review the proposal and discuss at next meeting.

**Branded Realty West Boylston Street Project-** Mr. Coveney anticipates that permitting is still ongoing with the State. All services have been cut and capped for demolition and site work.

**Shrewsbury Street Page Fuller Project –** Mr. Coveney noted that building #1 is complete and all meters in; buildings #2 and #3 are under construction.

**ITEM 4: NEW BUSINESS-**

**CEI Engineering Contract** – Mr. Coveney entered support of the contract into the record, Board tabled discussion and vote.

**PFA's Settlement-** Mr. Bryngelson made a motion to rescind the 11/17/25 vote to accept full payment from 3M; Mr. Muscente seconded the motion; all voted in favor, motion carried and vote rescinded. Mr. Muscente made a motion to accept annual payment on the settlement; Mr. Bryngelson seconded, all voted in favor; motion carried.

**ITEM 5: Approval of Meeting Minutes**

Mr. Mard motioned to approve the November 17, 2025 meeting minutes as presented, Mr. Muscente seconded the motion; all voted in favor, motion carried.

**ITEM 6: Future Agenda Items-** Discussion of 2026 Board elections will be added to the December agenda

Mr. Bryngelson made a motion to adjourn; Mr. Mard seconded the motion; all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 6:23pm. Next meeting scheduled for January 12, 2026 at 5:00pm.

Meeting Minutes of the West Boylston Water District  
December 15, 2025

**Members Present:** Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Date of Approval: January 12, 2026
